



# **SRI VENKATESA PERUMAL COLLEGE OF ENGINEERING & TECHNOLOGY**

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## **INTERNAL QUALITY ASSURANCE CELL (IQAC) 17<sup>th</sup> Meeting on 02-12-2019**

17<sup>th</sup> meeting of IQAC is scheduled on 02-12-2019 at 10.00 am in the chambers of the undersigned. All the IQAC members are requested to attend the meetings with all the relevant files and information.

### **AGENDA:**

- 1. Review of the Actions taken on 16<sup>th</sup> meeting minutes.**
- 2. Preparation and submission of IQAC-AQAR 2019-20.**
- 3. Curricular Aspects**
  - Feedback system and action taken reports on feedback collected.
- 4. Teaching- learning and evaluation**
  - Student centric programs for enhancing skills
  - Student mentoring
  - Progress on Academic planning and alignment with guidelines
- 5. Faculty Development**
  - Faculty training and development activities
  - Faculty research and publication updates
- 6. Student Support and Progress**
  - Student participations
    - a. Co curricular and Extracurricular activities
    - b. Student Technical Associations
  - Training and Placement
  - Awareness on higher education

  
**Principal and IQAC Chairman**

**Principal  
Sri Venkatesa Perumal  
College of Engg. & Tech.  
(AUTONOMOUS)  
PUTTUR**



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## **INTERNAL QUALITY ASSURANCE CELL (IQAC) 17<sup>th</sup> Meeting on 02-12-2019**

### **Minutes of Meeting**

#### **Item 1: Review of the Actions taken on 16th Meeting Minutes**

The Chairperson presented the Action Taken Report (ATR) from the previous 16th IQAC meeting. Appreciated the members for their contribution in the activities conducted. Members reviewed the ATR and approved it with minor revisions.

#### **Item 2: Preparation and Submission of IQAC-AQAR 2019-20**

The committee discussed the progress and status of preparing the Institutional Quality Assurance Cell - Annual Quality Assurance Report (IQAC-AQAR) for the academic year 2019-20. The responsible members were asked to expedite the preparation process to meet the submission deadline.

#### **Item 3: Curricular Aspects**

##### **Feedback System and Action Taken Reports**

The committee reviewed the computerized feedback system and the status of action taken reports on feedback collected. Suggestions were made to encourage faculty in developing their skills and to use ICT tools.

#### **Item 4: Teaching-Learning and Evaluation**

Progress on student-centric programs aimed at enhancing skills and student mentoring was discussed. It was noted that these initiatives were ongoing and showing positive results. The alignment of academic planning with guidelines was reviewed, and necessary adjustments were noted. Encouraged the faculty in usage of ICT tools in delivering the knowledge to the students.

#### **Item 5: Faculty Development**

The Chairperson presented updates on faculty training and development activities. It was noted that several faculty members had attended workshops and seminars. Faculty research and publication updates were also discussed.

#### **Item 6: Student Support and Progress**

The committee reviewed the status of training and placement activities on campus. The placement statistics for the year were presented, and it was discussed how to further enhance placement opportunities.



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The Chairperson thanked all IQAC members for their active participation and contributions to the meeting. He reminded members of their responsibilities and urged them to actively work on the agenda items and action points.

S.NO	Name of the committee	Name of the coordinator	Designation	Signature
1	Internal Quality Assurance Cell	Mr. Syed Jeelan	Assoc. Prof, CSE	
2	NAAC Steering Committee	Dr.M.Hernanth Chakravarthy	Professor, CSE	
3	Anti Ragging Committee	Dr. V. Janardhan Babu	HOD,CSE	
4	Disciplinary Committee	Mr E.Prakash Babu	Asst.Professor,(CSE)	
5	Anti-Sexual Harassment Cell	Mrs. S. Vani	Asso.Professor, (HBS)	
6	Cultural Cell	Ms.R.Blessina Preethi	Asso.professor,ECE	
7	Alumni Association	Mr.N.Muni Sankar	Assoc.Professor,CSE	
8	Entrepreneur Development Cell	Dr.K.Harun	HOD,MBA	
9	Women Empowerment Cell	Mrs.SLakshmi Devi	HOD, EEE	
10	Grievance Redressal Committee	Mr M Bhaktavatchalam	Asst.Professor,(MBA )	
11	Sports Association	Mr.C.Rajesh	Physical Director	
12	R&D Cell	Dr.G.Naresh Kumar	HOD,ME	
13	Professional/Industries Cell	Mr.P.P.Nagaraja Rao	Assoc.Professor,ECE	
14	Training & Placement Cell	Dr.K.Murali Babu	Professor,ECE	
15	NSS Advisory Committee	Dr.S.Venkata Kiran	HOD,(ECE)	
16	Library Committee	Dr. L Lakshmi pathi	Chief Librarian	
17	Exam Cell	Mr. K Kiran	Assoc.Professor,ME	
18	Admission Committee	Mr.N.Kumar Raja	CCO	
19	Staff Recruitment Committee	Dr.R.Shashi Kumar	Asso.professor,ECE	
20	Right to Information Cell	Mr. T Hemanth Kumar	Administrative Officer	
21	Student Welfare Committee	Dr.N.Sudhakar Reddy	Professor,ECE	
22	Purchase Committee	Mr.S.Irfan Basha	IR Officer	
23	Transport Committee	Mr. K. Narendra	Transport In-Charge	
24	SC/ST Committee	Dr. A.Gokul Chandha	Asso.professor,ECE	



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25	Internal Complaints Committee	Mrs T.Durga	Asst.Professor, (CSE)	<i>T. Durga</i>
26	Other Backward Caste Committee	Dr. T.V.S. Raghavendra	Professor,(ME)	<i>Raghavendra</i>
27	Industry Interaction Committee	Mr.P.V.Hemanth	C.R.O	<i>Hemanth</i>

*N.S. Reddy*  
Principal and IQAC Chairman

Principal  
Sri Venkatesa Perumal  
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